

**BAGARIA BAL VIDYA NIKETAN**

**LAXMANGARH-SIKAR**

**SYLLABUS & LESSON PLANNER-2022-23**

<b>Class:-</b>	Class 2
<b>Subject:-</b>	Computer
<b>Teacher Name:-</b>	Priyanka Sharma

**SYLLABUS**

Ch.No	Name of Chapter	working day	Period	Topic	Month	Week
ch. 1	An introduction to Computers	21	4	Computers and Humans, Types of Computers	April	3
				Uses of a computer		
ch. 2	Parts of a Computer	17	4	Monitor, Mouse, Keyboard, CPU Cabinet	May	3
				Other helpful devices		
ch. 3, ch. 4	Starting and Shutting Down a computer, More about keyboard	June 9 , July 13	4	Starting a computer, Shutting down a computer	June	1
				Starting a laptop		
				Keyboard Special keys, Num Lock key	July	2
				Arrow Keys, Shift key, Windows key		
ch. 5 , Worksheet 01	MS Paint, Worksheet 01	Jul-13, August 11	4	Starting Paint, Drawing a Shape, Brush Tool,	July	2
				Some More Tools in MS Paint		
				Saving a Drawing in MS Paint,		
				Worksheet 01	August	4
ch. 6 , Worksheet 2	WordPad, Worksheet 02	August 11, Sep. 12	4	Word Processor, Starting WordPad,	August	4
				Parts of the WordPad Window, Copy, Cut, Paste		
				Saving a Document, Formatting WordPad Document		
				Creating a New Document, Closing WordPad	September	4
Worksheet 02						