

BAGARIA BAL VIDYA NIKETAN

LAXMANGARH-SIKAR

SYLLABUS & LESSON PLANNER-2022-23

| | |
|-----------------------|-----------------|
| Class:- | Class 4 |
| Subject:- | Computer |
| Teacher Name:- | Priyanka Sharma |

SYLLABUS

| Ch.No | Name of Chapter | working day | Period | Topic | Month | Week |
|---------------------|--|-------------|--------|--|-------|------|
| ch. 1 ch. 2 | Computer System, Using Windows 10 Operating System | 21 | 4 | Computer System, input Devices, Processing, Storage, Output devices | April | 3 |
| | | | | | | |
| | | | | This PC Icon, File and Folder, File Explorer, Creating a Shortcut Icon | April | 3 |
| | | | | | | |
| Ch. 3 | TuX Paint | 17 | 4 | Parts of Tux Paint Window, Magic Tools, More about magic Tools | May | 3 |
| | | | | Saving a File, Deleting a File, Exiting From Tux Paint | | |
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| ch. 4, Worksheet 01 | More on Word | June 9, | 4 | Spelling and grammar, Thesaurus, Find and Replace Command, Page Formatting | June | 1 |
| | | | | Page Properties, Printing a Document | | |
| | | | | Worksheet 01 | June | 1 |
| | | | | | | |
| ch. 5, worksheet 2 | Inserting Objects In Word , Worksheet 02 | Jul-26 | 4 | Applying Built-in Styles, Creating a New Style, Adding a Text Box, | july | 2 |
| | | | | Inserting WordArt, Inserting a Picture, Inserting a Symbol | | |
| | | | | Adding a Table, Working with Shapes, | | |
| | | | | Worksheet 02 | july | 2 |

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|-------------|---|----|---|---|-----------|---|
| ch. 6 ch. 7 | Introduction to MS PowerPoint , Working with Slides | 23 | 4 | introduction to PowerPoint, Starting PowerPoint, Creating a Presentation | August | 4 |
| | | | | Entering text, Formatting Text, Save, Open, Close Presentation | | |
| | | | | | | |
| | | | | Adding a new Slide, Rearranging a slide, Copying Slides, Deleting Slides | August | 4 |
| | | | | Slide Views, Working with Slide master, Changing color Scheme Slides | | |
| ch. 8 | More on Scratch | 25 | 4 | Adding a new Sprite, Changing Costumes, Adding Sounds Tab, | September | 4 |
| | | | | The Forever Block Setting The Sprite Position, Rotating the Sprite | | |
| | | | | Changing the Pen Color, Playing Instrument | | |
| Ch. 9 | The Internet | 25 | 4 | Network, What is the internet, Uses of the Internet, WWW, Website, Browser, | November | 4 |
| | | | | Starting a web Browser | | |
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